



CITY OF INDEPENDENCE
 Community Development Department
 555 South Main Street
 Independence, OR 97351
 503.838.1212

File No. _____
 Date Rec'd/Rec. # _____

APPLICATION FEE: _____
NOTICE FEE: \$ **60.00**
TOTAL: _____

APPLICATION FOR TYPE I/II LAND USE ACTION

Applicant Name: _____

Address: _____

Phone: _____

If the Applicant is not the owner of record of the subject property, written authorization from the owner to act as his/her agent must be provided.

SUBJECT PROPERTY DESCRIPTION: _____

Assessor's Map No. _____ Tax Lot _____

Street Address _____

PROPERTY OWNER OF RECORD: Name: _____

Address: _____

Phone: _____

APPLICATION FOR:

Type I Action:	Fee: (+\$60 Notice Fee)	Type II Action:	Fee:
<input type="checkbox"/> Administrative Variance	\$500, plus \$500 deposit	<input type="checkbox"/> Variance	\$500, plus \$500 deposit
<input type="checkbox"/> Floodplain Permit	\$200	<input type="checkbox"/> Conditional Use Permit	\$500, plus \$500 deposit
<input type="checkbox"/> Home Occupation	\$500, plus \$500 deposit	<input type="checkbox"/> Major Partition	\$1,500, plus \$150/lot
<input type="checkbox"/> Minor Partition	\$150/lot, plus notice fee	<input type="checkbox"/> Subdivision	\$1,500, plus 150/lot or unit
<input type="checkbox"/> Misc. Permits:		<input type="checkbox"/> Planned Unit Development	same as subdivision
<input type="checkbox"/> Multiple Dog Permit (Res.)	\$30	Site Design Review:	
<input type="checkbox"/> Dog Kennel (Commercial)	\$125	Major: > \$50,000 improvements	\$500 + 2% of engineer est.
		Minor: < \$50,000 improvements	\$500

Action Requested: *(use additional sheets as needed)* _____

Attachments: A. Plot plan of subject property - show scale, north arrow, location of all existing and proposed structures, road access to property, names of owners of each property, etc. Plot plans can be submitted on tax assessor's maps, which can be obtained from the tax assessor's office in the Polk County Courthouse, Dallas, OR.

B. Legal description of the property as it appears on the deed (metes and bounds). This can be obtained at the Polk County Clerk's office in the Courthouse.

C. A certified list of names and addresses of each owner of all properties within 250' of the subject property. 2 sets of mailing labels for each property owner must also be provided. For an additional \$25, the city will provide the list and labels. **CHECK HERE FOR THIS OPTION** and include \$25 to the total due with your application.

THE APPLICANT(S) SHALL CERTIFY THAT:

A. The above request does not violate any deed restrictions that may be attached to or imposed upon the subject property.

B. If the application is granted, the Applicant will exercise the rights granted in accordance with the terms and subject to all the conditions and limitations of the approval.

C. All the above statements and the statements in the plot plan, attachments and exhibits transmitted herewith are true. The applicant(s) so acknowledge that any permit issued on this application may be revoked if it be found that any such statements are false.

DATED this _____ day of _____, 20_____.

SIGNATURE(S) OF EACH OWNER:

(Husband **and** Wife) or contract purchaser.

NAME:	PROPERTY ADDRESS:
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